



Worcestershire
Infrastructure Consortium



**Worcestershire Council for
Voluntary Youth Services**

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Dear Colleague

Re: Voluntary Sector Representation

Once again the voluntary and community sector is being asked to engage with strategic planning as well as delivery. To enable this to happen representatives are being sought from the VCS and it is important that the sector is able to play a full part.

Included with this letter is information about two representative positions (role descriptions and person specifications). One with the Learning and Skills 14-19 Stakeholders Forum and the other with the Children and Young People with Disabilities and Complex Health Needs Steering Group.

Process

1. A VCS organisation nominates an individual, on the form enclosed, giving a half page resume of their professional qualifications and experience. This should show they meet the essential criteria. This should be sent to the WCVYS office by 25 February 2008.
1. If there is more than one nominations for each Group, the names of the nominated individuals together with the resumes will be sent to all VCS organisations in Worcestershire working with children and young people about whom we know.
2. Each VCS organisation is entitled to one vote. A closing date will be announced.
3. The votes will be counted and details of the elected representative made known.
4. The representative must act in accordance with the role description.
5. The Infrastructure Organisations are responsible for supporting the representative and disseminating information.

If you have any questions about these positions and/or the process please get in touch.

The sector has been asking to be consulted and involved in strategic decisions affecting work with children, young people and families in the county. It is really important, therefore, that organisations are prepared to allow their staff and / or trustees, with the appropriate background and experience, to take up these opportunities. By working in partnership we will be better able to meet the needs of the children, young people and families in Worcestershire.

Yours sincerely

Michael Hunter
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