

Worcestershire Substance Misuse Action Team

Young People's Substance Misuse Services

Invitation to submit bids for small grants

1. Introduction

- 1.1 The Joint Commissioning Group for young people's substance misuse services has agreed to allocate a total of up to £30,000 to small prevention projects and initiatives. We are inviting bids from relevant organisations, whether public, private or tertiary sector, for sums up to £3,000 for additional provision. Bids must demonstrate how the proposal meets the criteria set out below.

2 Scope

- 2.1 The funding is non-recurrent. There are no guarantees that it will continue beyond 31 March 2009.
- 2.2 The funding can support prevention initiatives in respect of drugs (non-prescription and prescription), solvents, alcohol or combinations of these.
- 2.1 Funding is offered for service delivery within Worcestershire.

3 Bids

- 3.1 Criteria are deliberately brief and simple as we wish to encourage creativity and innovation.
- 3.2 Bids must be for money to support initiatives that aim to prevent substance misuse by children and young people.
- 3.3 Bids must describe the proposed initiative, setting out aims, objectives, method/approach and which young people will benefit (individuals must not be named).
- 3.4 Bids must include a detailed breakdown of how the money will be spent and a statement of how financial control will be maintained. They must identify a named budget holder.
- 3.5 In addition bids must demonstrate the following.
 - 3.5.1 How does the proposal support the Vision, Values and Priorities of the Worcestershire Children and Young People's Plan 2008 – 2011? (The full Plan along with an Executive Summary and Action Plan can be found at www.worcestershirepartnership.org.uk/children).
 - 3.5.2 How does the proposal support government policy in respect of young people's misuse of alcohol, drugs and solvents?
 - 3.5.3 How many young people will the proposed initiative reach?
 - 3.5.4 What are the anticipated outcomes for young people?
 - 3.5.5 How will outputs and outcomes be measure and monitored?
 - 3.5.6 How will good safeguarding practice be maintained in recruitment, direct work and record-keeping?
 - 3.5.7 How will the work be quality assured?
 - 3.5.8 Bids must include the name of the proposed initiative, the name and business address of the organisation, the name and contact details of a lead person and confirmation that public liability insurance is held or will be taken out by the organisation to cover the proposed initiative.

4 Criteria

- 4.1 Bids will be evaluated by a young people's panel and the Joint Commissioning Group against the requirements set out under 4 above. In addition we will be looking for:
 - 4.1.1 a range of initiatives;
 - 4.2.1 the avoidance of overlaps;
 - 4.2.2 an emphasis on *vulnerable* young people;
 - 4.2.3 approaches that are evidence-based.

5 Closing Date

- 5.1 The closing date for bids is 31 July 2008.

6 SMAT contacts

- 6.1 Bids should be sent by email to jmartin@worcestershire.gov.uk; or by post to Jo Martin, SMAT, County Hall, Spetchley Road, Worcester WR5 2NP.